

**OFFICE OF THE RETURNING OFFICER FOR ELECTION OF
OFFICE BEARERS AND EXECUTIVE COMMITTEE MEMBERS
OF THE HARYANA NETBALL ASSOCIATION 2021-24.**

Address: 1027/21 PREM NAGAR, ROHTAK (124001)

Email- Hnaelection2021@gmail.com

[ADV. SHYAM LAL SHARMA]
Returning officer
Mobile No: 9896456064

Dated: 1st November , 2021

To,

The Presidents/ General secretaries of all
Affiliated District Associations &
All the Life Members of
Haryana Netball Association.

**Notice For Election of Office bearers and Executive Committee Members of
Haryana Netball Association for the term of 2021-24.**

Notice is hereby given to all the affiliated District Associations & Life Members of Haryana Netball Association to conduct election of the Office bearers and Executive committee members of Haryana Netball Association as per the following schedule and in accordance with the Constitution of Haryana Netball Association (copy of the said Constitution may be seen from the website of the HNA(www.haryananetballassociation.com)) and National Sports Development Code and rules, regulations and model election guidelines evolved by the Ministry of Youth Affairs and Sports, Government of India (copy of the said guidelines may be seen from the website of the Ministry of Youth Affairs and Sports, Government of India <http://vas.nic.in/sports/national-sports-development-code-india-2011>).



2. The Executive Committee of HNA shall consists of 10 (ten) office bearers and 6 (six) Executive members elected by the general council which shall be as follows :-

i) President	1(one)
ii) Sr. Vice President	1(one)
iii) Vice Presidents	3(Three)
iv) General Secretary	1(one)
v) Hon. Treasurer	1(one)
vi) Joint Secretaries	3(Three)
vii) Executive Members	6(six)

3) Election shall be held at the Special General Meeting (SGM) on

15thDecember,2021 strictly in accordance with the Constitution of Haryana Netball

Association and model election guidelines issued by the Ministry of Youth Affairs and Sports, Government of India.

4) Office Bearers and Executive Committee Members of Haryana Netball Association will be elected by secret ballot.

4(a) Each Affiliated Association and Life Members, as per Article 10 of the Constitution, shall have one vote each in the election of the office bearers and Executive Committee Member.

Each affiliated Association shall be represented by one representative duly authorized jointly by the President and General Secretary of the affiliated Association.

4(b) Those who shall have right to vote is as follows :-

(i) One representative from each affiliated unit

(ii) Life Members can cast his vote either personally or by proxy.

(5) The SCHEDULE of the election to the Office Bearers and Executive committee members of Haryana Netball Association is as follows:-



SCHEDULE

1	As per list form 1 – Part I- II submitted to Returning Officer by HNA on 30 th October, 2021, the last date of submission of claims and objections, if any, on the list of Form-1 Part I-II (List of Electoral College)	20 th November 2021 (Saturday)
2	Publication of the list of Members of Electoral College by the Returning Officer in Form-1 Part I-II	20 th November 2021 (Saturday) at 6:00 PM
3	Period for filing of nominations before the Returning Officer in Form-2 (Procedure for filing nomination papers explained at item No. 9 of this notice)	23 rd November (Tuesday) and 24 th November 2021 (Wednesday) between 2:00 to 5:00PM
4	Publication of list of nominated candidates by the Returning Officer in Form-3	24 th November 2021 (Wednesday) at 6:00 PM
5	Scrutiny of nominations by the Returning Officer (In person or through online via Video Conferencing in which Candidates OR their agents shall be present, if they so desire)	27 th November 2021 (Saturday) at 3:00 pm
6	Publication of list of validly nominated candidates by the Returning Officer in Form-4	27 th November 2021 (Saturday) after completion of scrutiny process
7	Period for withdrawal of candidatures in Form-5 (In person or through online via Video Conferencing in which Candidates OR their agents shall be present, if they so desire)	29 th November 2021 (Monday) and 30 th November 2021 (Tuesday) between 2:00 pm to 5:00 pm
8	Publication of the final list of contesting candidates in Form-6	30 th November 2021 (Tuesday) at 6:00pm
9	Date of poll, if necessary	15 th December 2021 (Wednesday) from 10:00 am to 1:00 pm
10	Counting of votes	15 th December 2021 (Wednesday) at 2:00pm
11	Declaration of results	15 th December 2021 (Wednesday) after Completion of counting



7. The nomination of a candidate for election as office bearers or a member of Executive Committee shall be proposed by one of the representatives of member District Unit & Life members whose name is included in the Electoral College list in **Form 1 (Part I-II)** and also subscribed by 1 (one) such representative as seconder.

8. Each candidate shall be entitled to be nominated by not more than 2 (two) nomination papers.

9. Each nomination paper shall be delivered personally to the Returning Officer in person OR through Online mode via Video conferencing as per the Schedule mentioned above .

10. No person shall be eligible to nominate more than one candidate for the same post, either as proposer or seconder; and, if he so does, his/her signature on the nomination paper delivered second in point of time to the returning officer shall be deemed to be inoperative.

11. No person shall be permitted to withdraw his/her name as proposer/seconder, once the nomination paper subscribed by him/her has been delivered to returning officer.

12. At the scrutiny of nominations, each candidate or one of his/her authorised representative shall have the right to be present and raise any objection in relation to nominations of the candidate for the post for which he/she has filed his/her nomination.

13. On the day of scrutiny, the Returning Officer in his Office shall scrutinise each nomination paper, one by one, received by him in person or through online via Video Conferencing and determine its validity or otherwise.

14. At the scrutiny of nominations, each candidate or one of his/her authorised representative shall have the right to be present in person OR through online via Video Conferencing and raise any objection in relation to nomination of a candidate for the post for which he/she has filed his/her nomination. As soon as

after the scrutiny of all nomination papers has been completed by him, the Returning Officer shall prepare a list of validly nominated candidates in **Form 4** and post it on the website of HNA; Contesting Candidates can take a copy from the Returning Officer.

15. Each candidate whose nomination has been found valid on scrutiny, shall be entitled to withdraw his/her candidature in person or through Online via Video Conferencing From 29th November, 2021 (Monday) and 30th November , 2021 (Tuesday) between 2.00 p.m. and 5.00 p.m.

16. Notice of withdrawal of candidature shall be submitted in **Form 5**, in person or through Online via Video Conferencing either by the candidate himself/herself or by a person duly authorized by him/her in writing.

17. Notice of withdrawal of candidature shall be final and shall not be allowed to be cancelled.

18. The Returning Officer shall accept the notice of withdrawal if he is satisfied about the genuineness of the notice.

19. Immediately after the withdrawal of nominations, the Returning Officer shall prepare the final list of contesting candidates in **Form-6**, display a copy of the said list in conspicuous place in his office and websites of HNA and also furnish a copy of the same to each of the candidates/their authorised representatives, if they so demand.

20. The names of the contesting candidates in **Form 6** shall be arranged, for each post, in alphabetical order according to English alphabets.

21 Where the number of contesting candidates for any post, in **Form 6** is equal to the number of posts to be filled, all such contesting candidates shall be deemed to be duly elected unopposed to those posts, and it shall not be necessary to take a poll for election to such post.

22. Where the number of contesting candidates for any post, in **Form 6** is more than the number of posts to be filled, a poll shall be taken by secret ballot for those posts remaining unfilled.

23. The ballot papers for these posts remaining unfilled shall be in **Form 7** to **Form 14** to be made individually for each post.

24. The names of contesting candidates on the ballot papers shall appear in the same order as in **Form 6**.

25. Each contesting candidate can nominate one person, (If he/ she so desires), only from amongst the list of Authorized Representatives (Form 1, Part I-II), to be present at the Poll (Polling station).

26. At the poll, each authorised representative of Affiliated Association & Life Members whose name is included in the Electoral College list in **Form 1**

(Part I-II), shall be entitled to :

- (i) cast one vote for each of the posts remaining unfilled, where only one such seat is to be filled.

27. In case any voter casts his/her vote for more than the candidate, or candidates to be elected from any post, his/her vote for that post shall be invalid.

28. Each voter shall be required, before he is supplied with a Ballot paper, to give his/her signature on the authenticated copy of the Electoral College list in **Form 1 (Part I-II)** used by the Returning Officer for taking the poll.

29. The voter shall record his/her vote on the ballot paper in secrecy in a voting compartment specially provided for the purpose at the polling station.

30. The voter shall record his/her vote on the ballot paper by placing a tick mark (✓) against the name of the candidate of his/her choice, and any other mark, like (x) etc. or word, placed on the ballot paper by him/her shall render the ballot paper liable to rejection.

31. The tick mark (√) to indicate the vote shall be placed by the voter only by means of article specifically provided for the purpose by the Returning Officer, and a ballot paper marked otherwise by means of any pen, ball point pen, etc. by the voter shall render the ballot paper liable to rejection.

32. The ballot paper marked by a voter shall be deposited by him/her in a ballot box specially prepared and sealed by the Returning Officer and placed at such a conspicuous place in the polling station that it shall be constantly visible to all present in the polling station.

33. The Returning Officer shall close the poll at the appointed hour; however, all those voters who are present at the polling station at the appointed closing hour shall be entitled to vote even if the poll proceedings have to be continued for some more time.

34. After all the voters, referred to above, have voted, the Returning Officer shall close the ballot box and shall not permit thereafter any person to vote.

35. The Returning Officer shall take up the counting of votes as soon as may be after the polling is closed.

36. Each contesting candidate can nominate one authorised representative and he/she shall be entitled to be present at the place of counting of votes.

37. The Returning Officer shall take up the counting of votes, post-wise.

38. Each ballot paper on which a vote has been recorded, as mentioned above, shall be treated as one vote for the candidate for whom it has been validly marked; and if any ballot paper has been marked in violation of any of the aforesaid provisions shall be rejected by the Returning Officer.

39. The votes validly cast for each of the contesting candidates shall be counted post-wise, and recorded in the descending order of the votes so cast for each candidate in **Form 14**.

40. The Returning Officer shall thereafter ascertain the result of counting and the candidates who have secured the maximum no. of votes in the said descending

order, post-wise, equal to the no. of seats to be filled for each post, shall be deemed to have been duly elected to those posts.

41. The names of contesting candidates who shall be deemed to have been elected at the election, as per mentioned above, shall be declared as having been duly elected to their respective posts, by the Returning Officer at the General Meeting (GM) in the **Form 15**.

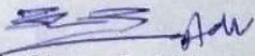
42. If any person/affiliated association have any complaint, regarding this election, may contact to the Returning Officer and give in writing in the name of Returning Officer OR can send it through email of the Returning Officer.

43. The venue for all activities mentioned in Item Nos. 1 to 9 in the Schedule above, shall be the Office of the Returning Officer, 1027/21 PREM NAGAR, ROHTAK (124001).

44. This may kindly be noted that all the disputes are subject to the jurisdiction of the courts of Rohtak, Haryana only.

45. The venue for taking the poll, if any, counting of votes and declaration of results mentioned in Items No. 10 to 12 in the Schedule above, is as under:-

1027/21 PREM NAGAR, ROHTAK (124001).


[Adv Shyam Lal Sharma]
Returning Officer

HARYANA NETBALL ASSOCIATION

Election of office bearers and Executive committee Members, 2021-24

FORM 1

To

The Returning Officer for
Election of Office Bearers and
Member of Executive Committee of the
Haryana Netball Association, 2021-24.

Subject:-Nomination of representative to participate in the election of office bearers
and member of Executive Committee of the Haryana Netball Association, 2021-24.

Sir,

The _____ (name of the affiliated District Association) hereby
nominates the following member to participate on its behalf as its representative in the election of office
bearers and member of Executive Committee of the Haryana Netball Association.

S.No.	Name of the Affiliated District Association	Name of Authorised Representative	Address and telephone number of Authorized Representative
1.			

Secretary General
(Name, Address, Telephone Number and e-mail)

President
(Name, Address, Telephone Number and e-mail)

Place :

Date:

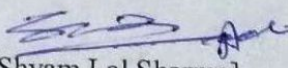
HARYANA NETBALL ASSOCIATION

Election of office bearers and Executive committee Members, 2021-24

FORM 1

LIST OF ELECTORAL COLLEGE

SI.No.	Name of the Affiliated District Association	Name of Authorized Representative	
		Name	Address
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			


[Adv. Shyam Lal Sharma]
Returning Officer

Place :

Date:

HARYANA NETBALL ASSOCIATION

Election of office bearers and Executive committee Members, 2021-24

FORM 2

NOMINATION PAPER FOR ELECTION

AS _____ (NAME OF THE POST)

To

The Returning Officer for election of
Haryana Netball Association 2021-24.

We _____ nominate
Shri/Smt./Ms. _____,
_____ (name & address
of candidate), whose name is entered at Sl. No. _____ in the Electoral College list for the above
mentioned post.

(2) Our particulars are given below:-

	Name	Name of Affiliated Association	Sl. No. in the electoral College list	Signature
Proposer				
Seconder				

I, the candidate above named, do hereby give my assent to my nomination for the above post.

Name of the Candidate _____

Name of District Association _____

Sl. No. in the electoral College list _____

Signature _____

Place:

Date:

HARYANA NETBALL ASSOCIATION

Election of office bearers and Executive committee Members, 2021-24

FORM 5

**NOTICE OF WITHDRAWAL OF CANDIDATURE FOR
ELECTION AS _____ (NAME OF THE POST)**

To

The Returning Officer for election of
Haryana Netball Association 2021-24

I, the validly nominated candidate, do hereby give my notice of withdrawal of candida -
ture for the above post.

Name of the Candidate _____

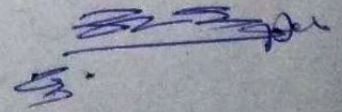
Name of authorized District Association _____

Sl. No. in the electoral College list _____

Signature _____

Place:

Date:

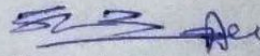


HARYANA NETBALL ASSOCIATION
Election of office bearers and Executive committee Members, 2021-24

FORM 7
BALLOT PAPER

Name of Post	Names of candidates		Mark vote here by placing tick (√) mark.
President (1)	1		
	2		
	3		
	4		
	5		
	6		
	7		
	8		
	9		
	10		

- N.B.** (1) Place tick mark(√) against the name of only One candidate for the post of President.
- (2) DO NOT place any other mark like (x), or word, etc. against the name of any candidate as that shall render your ballot paper liable to rejection.
- (3) Place tick mark (√) on the ballot paper only with the article specially provided for the purpose. Any ballot paper marked with any other pen, ball point pen, etc. shall render your ballot paper liable to rejection.


[Adv Shyam Lal Sharma]
Returning Officer

Place:
Date:

HARYANA NETBALL ASSOCIATION

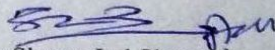
Election of office bearers and Executive committee Members, 2021-24.

FORM 8

BALLOT PAPER

Name of Post	Names of candidates		Mark vote here by placing tick (✓) mark.
Secretary General (1)	1		
	2		
	3		
	4		
	5		
	6		
	7		
	8		
	9		
	10		

- N.B.** (1) Please tick mark (✓) against the name of the only one candidate for the post of Secretary General.
- (2) Do Not Place any other mark like (x), or word, etc. against the name of any candidate as that shall render your ballot paper liable to rejection.
- (3) Please tick mark (✓) on the ballot paper only with the article specially provided for the Purpose. Any ballot paper marked with any other pen, ball point pen, etc. shall render your ballot paper liable to rejection.


[Adv Shyam Lal Sharma]
Returning Officer

Place:
Date:

HARYANA NETBALL ASSOCIATION

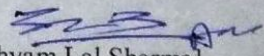
Election of office bearers and Executive committee Members, 2021-24

FORM 9

BALLOT PAPER

Name of Post	Names of candidates	Mark vote here by placing tick (✓) mark.
Treasurer (1)	1	
	2	
	3	
	4	
	5	
	6	
	7	
	8	
	9	
	10	

- N.B.** (1) Please tick mark (✓) against the name of the only one candidate for the post of Treasurer.
- (2) Do Not Place any other mark like (x), or word, etc. against the name of any candidate as that shall render your ballot paper liable to rejection.
- (3) Please tick mark (✓) on the ballot paper only with the article specially provided for the Purpose. Any ballot paper marked with any other pen, ball point pen, etc. shall render your ballot paper liable to rejection.


[Adv Shyam Lal Sharma]
Returning Officer

Place:
Date:

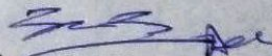
HARYANA NETBALL ASSOCIATION

Election of office bearers and Executive committee Members, 2021-24

FORM 10
BALLOT PAPER

Name of Post	Names of candidates		Mark vote here by placing tick (√) mark.
Sr. Vice-President (1)	1		
	2		
	3		
	4		
	5		
	6		
	7		
	8		
	9		
	10		

- N.B.** (1) Please tick mark (√) against the name of the only one candidate for the post of Sr. Vice President.
- (2) DO NOT place any other mark like (x), or word, etc. against the name of any candidate as that shall render your ballot paper liable to rejection.
- (3) Place tick mark (√) on the ballot paper only with the article specially provided for the purpose. Any ballot paper marked with any other pen, ball point pen, etc. shall render your ballot paper liable to rejection.


[Adv Shyam Lal Sharma]
Returning Officer

Place:
Date:

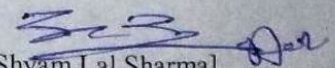
HARYANA NETBALL ASSOCIATION

Election of office bearers and Executive committee Members, 2021-24

FORM 11
BALLOT PAPER

Name of Post	Names of candidates		Mark vote here by placing tick (✓) mark.
Vice-President (3)	1		
	2		
	3		
	4		
	5		
	6		
	7		
	8		
	9		
	10		

- N.B.** (1) For the purpose of filling 3 (Three) seats of Vice-Presidents, each voter can cast upto 3 (three) votes by placing tick marks(✓) for the above mentioned 3 (Three) seats of Vice-President.
- (2) Do Not Place any other mark like (x), or word, etc. against the name of any candidate as that shall render your ballot paper liable to rejection.
- (3) Please tick mark (✓) on the ballot paper only with the article specially provided for the Purpose. Any ballot paper marked with any other pen, ball point pen, etc. shall render your ballot paper liable to rejection.
- (4) In case, votes are cast for more than 3 (three) candidates, all votes shall be liable to rejection.


[Adv Shyam Lal Sharma]
Returning Officer

Place:
Date:

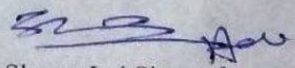
HARYANA NETBALL ASSOCIATION

Election of office bearers and Executive committee Members, 2021-24

FORM 12
BALLOT PAPER

Name of Post	Names of candidates		Mark vote here by placing tick (√) mark.
Joint Secretaries (3)	1		
	2		
	3		
	4		
	5		
	6		
	7		
	8		
	9		
	10		

- N.B.** (1) For the purpose of filling 3 (Three) seats of Joint Secretaries, each voter can cast upto 3 (three) votes by placing tick marks(√) for the above mentioned 3 (Three) seats of Joint Secretaries.
- (2) Do Not Place any other mark like (x), or word, etc. against the name of any candidate as that shall render your ballot paper liable to rejection.
- (3) Please tick mark (√) on the ballot paper only with the article specially provided for the Purpose. Any ballot paper marked with any other pen, ball point pen, etc. shall render your ballot paper liable to rejection.
- (4) In case, votes are cast for more than 3 (three) candidates, all votes shall be liable to rejection.


[Adv Shyam Lal Sharma]
Returning Officer

Place:

Date:


HARYANA NETBALL ASSOCIATION

Election of office bearers and Executive committee Members, 2021-24

FORM 13
BALLOT PAPER

Name of Post	Names of candidates		Mark vote here by placing tick (✓) mark.
Executive Committee Members (6)	1		
	2		
	3		
	4		
	5		
	6		
	7		
	8		
	9		
	10		

- N.B.** (1) For the purpose of filling 6 (six) seats of Executive Committee Members, each voter can cast up to 6 (six) votes by placing tick marks(✓) for the above mentioned 6 (six) seats of Executive committee members.
- (2) Do Not Place any other mark like (x), or word, etc. against the name of any candidate as that shall render your ballot paper liable to rejection.
- (3) Please tick mark (✓) on the ballot paper only with the article specially provided for the Purpose. Any ballot paper marked with any other pen, ball point pen, etc. shall render your ballot paper liable to rejection.
- (4) In case, votes are cast for more than 6 (six) candidates, all votes shall be liable to rejection.


[Adv Shyam Lal Sharma]
Returning Officer

Place:
Date:

HARYANA NETBALL ASSOCIATION

Election of office bearers and Executive committee Members, 2021-24

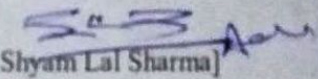
FORM 14

RESULT OF COUNTING OF VOTES

Name of Post	Total Votes Polled	Total Rejected Votes	Name of candidates		Valid Votes Polled
President(1)			1		
			2		
			3	Etc.	
				TOTAL	
Sr. Vice President (1)			1		
			2		
			3	Etc.	
				TOTAL	
Vice- President (3)			1		
			2		
			3	Etc.	
				TOTAL	
			1		
			2		
			3	Etc.	
				TOTAL	
General Secretary(1)			1		
			2		
			3	Etc.	
				TOTAL	
Joint Secretaries (3)			1		
			2		
			3	Etc.	
				TOTAL	
			1		
			2		
			3	Etc.	
				TOTAL	

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Treasurer (1)			1	
			2	
			3	Etc.
				TOTAL
Executive Members (6)			1	
			2	
			3	Etc.
				TOTAL


 [Adv Shyam Lal Sharma]
 Returning Officer

Place:
Date:

HARYANA NETBALL ASSOCIATION

Election of office bearers and Executive committee Members, 2021-24

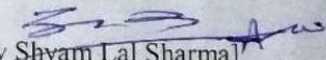
**FORM 15
DECLARATION OF RESULTS**

I, the Returning Officer for the above elections, hereby declare, in accordance with the provisions of the Constitution of Haryana Netball Association, the following candidates as duly elected to the post(s) mentioned against their names :-

Name of Post	Name(s) of Elected candidate(s)
President (1)	
Sr. Vice-President (1)	
Vice Presidents (3)	
General Secretary (1)	



Joint Secretaries (3)	
Treasurer (1)	
Executive Members (6)	


 [Adv Shyam Lal Sharma]
 Returning Officer

Place:
Date: